

**MUSIC LIBRARY ASSOCIATION
BIBLIOGRAPHIC CONTROL COMMITTEE
Business Meeting Minutes**

MLA Annual Meeting 2015, Denver, Colorado

Minutes drafted by Jennifer Matthews, BCC Secretary/Webmaster; revised by Beth Iseminger, incorporating corrections from members of BCC

Approved via email, February 24, 2016

Online agenda and links available on BCC Blog at:

<http://www.musiclibraryassoc.org/blogpost/1006385/Bibliographic-Control>

THURSDAY February 26, 11:00 am-12:30 pm

1. Introduction and announcements (B.Iseminger; Matthews) 11-11:15
 - a. Adjustments to agenda
 - b. Thanks to outgoing members
 - c. Welcome to incoming members
 - d. Administrative business
 - i. Documentation
 1. BCC roster to be distributed following Annual Meeting
 2. [BCC calendar](#)
 3. [Actions taken via email](#)
 - ii. Approval of [minutes from 2014 business meetings](#) (Mullin; McFall)
 - iii. Updates to Administrative Structure and Administrative Handbook - The handbook will be updated following the reorganization.
 - iv. BCC website update (Matthews) - The new website is complete: <http://www.musiclibraryassoc.org/page/bcc>
 - v. Announce upcoming program sessions - BCC is sponsoring three program sessions: MARC to BIBFRAME (Friday, February 27 at 4:30 pm); BCC Town Hall (Friday, February 27 at 5:30); and Exploring a Faceted World: Discovering Music Resources Using Medium of Performance and Genre Terms (Saturday, February 28 at 11:00 am). Thank you to MOUG for hosting the workshop on Library of Congress Medium of Performance Thesaurus for Music (LCMPT) and the music portion for Library of Congress Genre/Form Terms for Library and Archival Materials (LCGFT). Thank you to Hermine for organizing the workshop, and to the presenters: Beth Iseminger, Kevin Kishimoto, Casey Mullin, Thomas Pease, Hermine Vermeij, and Janis Young.
 - vi. Announce BCC openings and deadline for applications - There are openings on all subcommittees; if interested, please talk to one of the subcommittee chairs and submit an application by email or by posting a print application on the conference message board. Please submit applications by 8am on Saturday for consideration.
2. Brief reports
 - a. Subcommittees 11:15-11:35

i. Authorities (Schmidt)

1. Types of Composition document - Since February 2014, the Authorities Subcommittee has been responsible for the maintenance of the resource *Types of Composition for Use in Authorized Access Points for Music: A Manual for Use with RDA*. During this time, entries were revised or added for only a few terms: “elegietta” was added, and the scope of “elegy” and “serenade” was broadened so that both instrumental and vocal works are to be considered types rather than distinctive titles. Most of the subcommittee’s activity related to the Types document focused on clarifying some of the principles of the list, particularly concerning tempo markings as types of composition. The subcommittee considered the question of whether tempo markings with modifying words, such as “Allegro con brio,” should be considered types or distinctive. A decision was made to treat these as types, and the principles given in the introduction to the Types list was revised accordingly. An addition to LC-PCC PS for 6.14.2.5.2 was proposed stating that when the preferred title is a tempo marking with modifying words, it should be recorded in the singular. The PS was accepted and added to the RDA Toolkit in January 2015. An additional issue related to tempo markings was identified concerning the preferred title for a part of a work when the part is a movement identified by its tempo marking, and the movement includes tempo changes. The subcommittee decided to recommend to the use of the initial tempo marking (rather than the predominant tempo or hyphenating multiple tempo markings), unless the work is better known by another tempo marking. The recommendation has been added to MLA’s Best Practices under 6.14.2.7.1.2.
2. Thematic Indexes update - There were 30 additions to the list in 2014, submitted by 17 catalogers. It was noted that the new Beethoven Werkverzeichnis is now included in the Thematic Indexes list. There has been some confusion on MLA-L, because the publishers of the new index asked that the abbreviation “LvBWV” be used to refer to the index, but the actual intent of this request was that “LvBWV” be used in citations, not access points. The Beethoven entry in the Thematic Indexes list indicates that the usual “op.” and “WoO” will continue to be used. Future work on the Thematic Indexes list will include following up on notes (MARC field 667) in composer NARs correlating to new additions to the list.
3. Additional business. Authorities submitted two LC-PCC policy statements which were approved and added to the RDA Toolkit in August 2014. The new statements are:

- a. LC-PCC for 6.15.1.7, Instrumental Music for Orchestra, String Orchestra, or Band. The policy statement clarifies the use of “orchestra” versus “string orchestra” when recording medium of performance.
 - b. LC-PCC PS for 9.16.1.3, Recording Professions or Occupations. This statement recommends the use of controlled vocabulary such as LCSH, when recording profession or occupation terms (e.g. use “Flute players” not “Flutists”). It brings to a wider audience essentially the same recommendation as Descriptive Cataloging Manual DCM Z1 374. The proposal was also reviewed by the NACO Music Project Advisory Committee. A related new LC-PCC PS for 9.19.1.5 states that when profession/occupation terms are added in 100 subfield \$c, the singular form should be used.
- ii. Descriptive Cataloging (Snyder) - The Descriptive Cataloging Subcommittee will meet jointly with the Authorities Subcommittee. Descriptive helped review the RDA revision proposals put forward in 2014 by the JSC Music Working Group (JMWG). Descriptive, in partnership with OLAC, also participated in creating 2014 RDA revision proposals that were relevant to music yet general enough to be submitted to the JSC by CC:DA, via Kathy Glennan. These revisions will take effect in the April 2015 RDA Toolkit update. They include expanding the scope of the statement of responsibility element in RDA Chapter 2 (and deprecating RDA 7.23 and 7.24) and providing greater clarity in the instructions for recording duration in RDA Chapter 7. Concerning “not identified” elements in distribution and manufacture statements, changes will be made to the core element status of several elements in RDA 2.7-2.10, thus bringing an end to what has become known among practitioners as the “cascading vortex of horror.” Tracey also discussed probable 2015 RDA revision proposals that would be relevant to music but would go through CC:DA. These include proposals on multiple sources for statements of responsibility, a proposal from the Task Force on Machine-Actionable Data Elements in RDA Chapter 3, and proposals from the Task Force on Recording Relationships (on instructions for recording structured descriptions of related manifestations and instructions for describing accompanying material in RDA).
- iii. MARC Formats (Rodriguez) - The report on MARC 382 (non-repeatable but written as repeatable) has been corrected. The proposal defining a code \$e on ensembles in MARC 382 medium of performance has been prepared for discussion. 008/20 codes or the distributor number issue will be in upcoming MAC proposals.
- iv. Metadata (McFall)

1. Metadata for Music Resources - The new website is up and went live earlier this week (Feb. 23). Lisa welcomes comments and feedback on adding content and figuring out the best way to provide regular updates to the site. Again, many thanks to Jennifer Matthews, Verletta Kern, and Katie Buehner for their work on the website and to past and previous members of the Metadata Subcommittee including Jenn Riley and Kimmy Szeto, who each led this effort at different times.
 2. ProMusicDB update - The group is working on some administrative and funding structures this year. They are waiting to hear if they have received a Digital Resources grant from the NEH, which should be announced in March. ProMusicDB was approached by a major online streaming company to start a working group whose mission is to create a decentralized rights management system, and their first meeting is this Friday (February 27, 2015).
 3. PBCore work - The last major revision was completed in 2011. PBCore 2.1 (backwards compatible) is set to be released next month, with a PBCore 3.0 that will provide larger changes. PBCore Controlled Vocabularies Team working on updating the recommended vocabularies. Recommendations can be viewed online and comments on the vocabulary are being accepted. There was a Hackathon held prior to the Code4Lib conference earlier this month, with much of the focus set on bridging the gap between PBCore and EBUCore (European Broadcasting Union's standard.)
- v. Subject Access (Mullin) - The Subject Access Subcommittee will be meeting jointly with the Genre/Form Task Force. The Subcommittee will be talking about future steps for the Genre/Form Task force (100 or so pending terms). SAS recently began a project for the MARC 382 and 655 fields and will need to plot out work for the next year. The Subcommittee will also continue to work on the LCGFT Best Practices. The Provisional Best Practices for LCMPT should be available soon. The Library of Congress is working on a non-LCSH manual and the music portion of that manual will include work done by MLA. As a result of the reorganization of BCC, SAS will be taking responsibility for the Types of Composition list and the Thematic Index list.
- b. Task forces 11:35-11:45
- i. RDA Music Implementation Task Force (Mullin) - The task force will be meeting Thursday, February 26 at 3:30 pm. This is expected to be the final meeting. Version 1.1 of the MLA Best Practices was published in the RDA Toolkit in its new form. The Task Force will be talking about what that means and the future of that document. The group will also be talking about future revisions of the document and which group should be

- responsible for those revisions. Beth Iseminger thanked the task force for developing these best practices and getting them into the RDA Toolkit.
- ii. [Genre/Form Task Force](#) (Lorimer) - The Task Force submitted its hierarchy and set of terms to LC in August 2014. LCGFT music terms made available for public review and comment within the last two weeks. Terms are available at id.loc.gov. The terms are also in OCLC Connexion and will validate in the MARC 655 field. About 150 terms did not make the initial list, including performing arts terms, terms for large scale dramatic forms, and terms that relate to other genre areas which are still in development. Arrangements and teaching pieces are not in the initial list but have been accepted and will be in the next list. Remaining terms that are not yet approved are still under discussion. Lorimer discussed the future of the task force with Mullin, and they agreed the group should continue for one more year. BCC approved continuing the Genre/Form Task Force through MLA 2016.
 - iii. BIBFRAME Task Force - see Saturday meeting
- c. Remaining reports 11:45-12:30
- i. [Music Cataloging Bulletin](#) (Ringwood) (printed report only)
 - ii. NACO-Music Project (Scharff) - Michi Hoban is the new Library of Congress representative to the NMP Advisory Committee; she joins members Alan Ringwood (Chair), Phyllis Jones, Mary Huisman, and Mark Scharff. Seven institutions have no NMP representative, 35 individuals are independent for name records, 23 are independent for name/title, and 1 is independent for series. Discussions have taken place regarding the pending move of NMP from the auspices of MOUG to MLA-BCC.
 - iii. [SACO Music Funnel](#) (Lorimer) (printed report only)
 - iv. [Descriptive Cataloging of Rare Materials \(Music\)](#) (Lorimer) (printed report only)
 - v. Emerging Technologies & Services (Matthews) - The Music Discovery Requirements Document was reviewed this summer by a task force comprised of Nara Newcomer, Rebecca Belford, Deborah Kulczak, and Jennifer Matthews. The group was charged to determine what areas might need updating in light of RDA implementation and to create a plan and timeline for this update. It was concluded that areas of the document did indeed need to be updated in light of RDA and the results of the task force were submitted to the chair of the ETSC, Steve Henry. The ETSC did not make the conference schedule but is meeting Saturday, February 28 at 12:30 pm and will be discussing this item on their agenda.
 - vi. [Library of Congress](#) (Vita) - see printed report
 - vii. [OCLC](#) (Weitz) - see printed report

SATURDAY February 28, 1:30 pm-3:30pm
New Business

3. BIBFRAME update (Szeto; Iseminger) 1:30-1:45
 - a. Task Force update - The task force was established in October. In November, the group registered MLA as a BIBFRAME testbed organization. There are three goals for the task force: to analyze aspects of BIBFRAME as related to music; to develop application profiles for music resources; and to recommend a strategy to MLA for BIBFRAME development. The Task Force has been working on becoming familiar with the development of BIBFRAME and discussing how application profiles for music might look. They have also been discussing the question of whether existing vocabularies should be used with BIBFRAME or whether vocabularies should be built into BIBFRAME itself. Stanford has done some modeling and the Task Force is interested in this work. See [the task force's blog](#) for more information.
 - b. Zepheira training discussion - Zepheira offered a music-focused BIBFRAME training session in late December, with eight people participating. The cost of the training was prohibitive, and the sense from those attending was that the training did not meet expectations. MLA will likely not participate in recruiting attendees for another Zepheira music-specific training. There was some discussion about BCC developing a BIBFRAME training session, through perhaps LC will develop one.
 - c. Potential MLA collaboration with Stanford and others - Stanford will be proposing a new Linked Data grant project, and one part of that project that will focus especially on music sound recordings. MLA may be involved in some way.
 - d. Additional discussion - a question was asked regarding OCLC and BIBFRAME. Jay Weitz suggested that BIBFRAME is not developed enough at this point for full use. Record Builder (the replacement for Connexion) is not dependent on BIBFRAME, but the intention is for it to be compatible.
4. Genre and medium of performance projects (Mullin; Vermeij; all) 1:45-2:00
 - a. Brief review of workshop outcomes (Mullin) - There was a lot of enthusiasm and interest in using the terms immediately. Everyone should feel free to begin using LCGFT and LCMPT terms. The remaining 150 terms will be out on the lists over the next six months. The Subject Access Subcommittee will revise the LCMPT best practices during the next year.
 - b. Medium/382 conversion plans
 - c. Overall retrospective conversion plans and goals
 - d. Additional discussion - BCC discussed drafting a white paper to PCC, LC, and OCLC, which would outline the importance of programmatic conversion of existing subject headings (MARC 650 field) to genre and medium terms (MARC 382 and 655 fields). BCC may work with ETSC and MOUG on systems issues and display. There is some discussion about the cost measures involved to individual institutions and how this might be relayed. In addition, Mark McKnight, editor of the MLA Technical Reports, suggests that medium and genre be an excellent topic for a technical report.
5. Reorganization (Iseminger) 2:00-2:15
 - a. [BCC reorg report to MLA Board](#)

- b. Review of new structure, timeline, membership - The committee will change names and become the MLA Cataloging and Metadata Committee. The current five subcommittees will be consolidated into three new subcommittees: Content Standards, Encoding Standards and Vocabularies. The new charges are available on the BCC blog. The chairs for the new subcommittees will be: Content is Tracey Snyder (Content Standards), James Soe Nyun (Encoding Standards), and Casey Mullin (Vocabularies). BCC thanks Sandy Rodriguez, Ray Schmidt, and Lisa McFall for their work as subcommittee chairs. Iseminger thanked everyone who participated in helping to draft the charges and the vision for the new organization.
 - c. News (if available) from MLA Board discussion - The reorganization has been approved by the MLA board. The new organization will take effect following this meeting.
 - d. Liaison responsibilities (discuss following MLA) - The BCC Review Task Force report which prompted the reorganization also addressed the issue of MLA liaisons with PCC, IAML, MOUG, and ACRL-RBMS. These liaison relationships and other liaison issues will be discussed online.
 - i. [BCC Task Force report](#) (for reference)
 - e. Documentation moving - The Vocabularies Subcommittee will take responsibility for these lists. BCC discussed methods for announcing updates to the lists, and involving CMC members who are also members of NMP in making the updates.
 - i. Types of Composition List
 - ii. Thematic Index List
 - f. Secretary/Webmaster position
 - i. RDA Toolkit editing added - This is a major additional responsibility for the position.
 - ii. MCB Editor upcoming discussion - BCC discussed whether the MCB editor position might be something that BCC could take responsibility for (it is currently the responsibility of the Board alone to select the MCB Editor). If the position was a BCC position, the responsibilities could perhaps be reviewed along with those of the BCC Secretary/Webmaster, and combined into something like a BCC cataloging news editor and a BCC webmaster. There was some discussion about possible changes to the position in the future in the way material is gathered or used.
 - iii. Other documentation maintenance
6. NACO-Music Project and MLA-BCC (Scharff; Iseminger) 2:15-2:20
- a. [NMP and MLA BCC report to MLA Board](#)
 - b. Review of proposal, timeline, membership
 - c. News (if available) from MLA Board discussion - This change was tentatively approved by the Board. The MLA Board, MOUG Board, and NMP Advisory Committee will issue a collective statement which will signify the official approval of the move. Beth Iseminger suggested that the NMP Coordinator and BIBCO Funnel Coordinator might be ex-officio members of the new Content Standards Subcommittee.

7. New webinars (Iseminger) 2:20-2:25
- a. Music Cataloging Basics (Sonia Archer-Capuzzo; Mary Huismann)
 - b. Cataloging Music Audio Visual Materials Using RDA (Keith Knop; Jay Weitz)
 - c. Introduction to Music Medium of Performance and Genre Vocabularies) (Nancy Lorimer, Casey Mullin, Hermine Vermeij)
 - d. Dates for the three webinars above will be posted on MLA-L. Kathy Glennan suggested that in-person training on genre and medium vocabularies might be a good thing to propose at the chapter level. Q&A from past webinars needs to be compiled and made available on the web.
8. Programs for MLA 2016 in Cincinnati (all, including guests) 2:25-2:35
- a. RDA unconference: “Jane-a-thon” for music (Glennan) - The goal of the RDA hackathons is to move RDA linked data from a theoretical construct to real implementation. There is interest in having other associations such as MLA host subject-specific hackathons. Glennan believes there will be another preconference at ALA annual. MLA has an opportunity to create a hackathon on a topic of our choosing; it could be un-conference or preconference. There was continued discussion about the specifics of when an event like this could occur.
 - i. [ALA “Jane-a-thon” links](#)
 - b. Metadata programs – Demonstration of the use of linked data in a practical application that might also include “this is linked data” also focused on the practical but “here’s what you can do with it.”
 - c. Migrating data, vendor records, BIBFRAME in production, exporting MARC, creating crosswalks.
 - d. Presentation on Music Discovery Requirements, which will be revised in the coming year. The topic could focus on how genre and medium are addressed in the MDRs.
 - e. Presentation on DCRM(M).
 - f. Internationalization and RDA, FRBR model consolidation, update on FRSAD and subjects in RDA.
 - g. Rebecca Belford pointed out that the BCC Town Hall and Public Services Town Hall were scheduled at the same time, which is not advantageous to either program. Beth Iseminger also pointed out that holding these meetings simultaneously means only one can be held in the room with live streaming; this year BCC was in that room, which wasn’t fair to Public Services. We will share these thoughts with next year’s Program Committee.
9. Other topics; questions (all, including guests) 2:35-2:40

- Membership (closed session) 2:45-3:30
- 10. BIBCO Funnel coordinator
 - 11. BCC Secretary/Webmaster
 - 12. Subcommittee membership